

**Actions requested by the Overview and Scrutiny Committee**

<b>Date Action Requested</b>	<b>Action to be Taken</b>	<b>Response</b>
<p>4th February 2009</p> <p align="center"><b>1</b></p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>8th July 2009</p> <p align="center"><b>2</b></p>	<p>Officers were asked to contact the Council's auditors to enquire about best practice examples of Medium Term Financial Plan (MTFP) documents produced by other local authorities.</p>	<p>Officers requested further information regarding best practice examples of MTFPs on 17 July 2009. Examples have yet to be provided to the Committee (TO BE DONE).</p>
<p>29th July 2009</p> <p align="center"><b>3</b></p>	<p>The Committee agreed that the consultants' report regarding the Arrow Valley Countryside Centre should be pre-scrutinised by the Committee.</p>	<p>This report will be delivered at a meeting of the Committee on 13th January 2010. (DONE). Lead Officer, Head of Leisure and Arts.</p>
<p>14th October 2009</p> <p align="center"><b>4</b></p>	<p>Members agreed that Councillor Braley should liaise with the Head of Strategy and Partnerships at the Council to complete a scoping document for the proposed review of possible actions that could be taken to reduce the length of time individuals remain on the priority waiting list for disabled facilities grants and the lifetime grant.</p>	<p>This action remains to be completed. Lead Member, Councillor Braley, lead Officer, Head of Strategy and Partnerships. Estimated completion date, not specified. (TO BE DONE).</p>

<p>14th October 2009</p> <p><b>5</b></p>	<p>Officers reported an item that had been raised by the Portfolio Holder for Community Safety for the consideration of the Crime and Disorder Scrutiny Panel.</p>	<p>Members agreed that this item should be referred for consideration at the first meeting of the Panel. Lead Officer, Overview and Scrutiny Support Officer, estimated completion date, not specified. (TO BE DONE).</p>
<p>25th November 2009</p> <p><b>6</b></p>	<p>Members discussed NI 192: the percentage of household waste sent for reuse, recycling and composting. They questioned why the figures for September had not yet been provided by Worcestershire County Council.</p>	<p>Officers were asked to investigate the reasons for the delay in obtaining these figures. Lead Officer, Head of Strategy and Partnerships, estimated completion date not specified. TO BE DONE.</p>
<p>25th November 2009</p> <p><b>7</b></p>	<p>Members agreed that Overview and Scrutiny could contribute to the development of an effectively working Single Equalities Scheme by scrutinising the different elements of the scheme on a case by case basis. The Committee agreed that the Gender Equalities Scheme should be the first element to be scrutinised as part of these arrangements.</p>	<p>Members and Officers to complete a scoping document for each review, following consideration of the scheme at a meeting of the Executive Committee in February 2010. TO BE DONE. Lead Officer Head of Strategy and Partnerships, estimated completion date not specified.</p>
<p>16th December 2009</p> <p><b>8</b></p>	<p>Members requested clarification about the 2 allotments referred to under item 19 of the general fund capital bids in the revenue and capital bids 2009/10-2012/13 report.</p>	<p>Officers have explained that the two sites were the Beoley Road and Sandpits Lane allotments. This information was circulated for the consideration of members of the Committee by email 31/12/09. DONE.</p>
<p>16th December 2009</p> <p><b>9</b></p>	<p>Members raised a number of questions about the potential capitalisation of the Joint Management Board.</p>	<p>Officers have provided answers to these questions which were circulated by email for the consideration of Members 04/01/10. DONE.</p>

<p>16th December 2009 <b>10</b></p>	<p>Members noted that the Council Flat Communal Cleaning Task and Finish Group had recommended that a revenue bid be submitted for the stripping, cleaning and sealing of the flooring in the three storey Batchley flats. This had been approved by the Executive Committee in July 2009.</p>	<p>Relevant Officers were requested to submit a revenue bid for this action urgently as part of the 2009/10 budget setting process. Lead Officers: Asset Maintenance Supervisor and Head of Finance, Revenues and Benefits. Officers have reported that a revenue bid will be submitted for this action as a matter of urgency in January 2010. Estimated completion date January 2010, WILL BE DONE SOON.</p>
<p>16th December 2009 <b>11</b></p>	<p>The Committee agreed to reconsider information relating to the Centre for Public Scrutiny Good Scrutiny Awards 2010 following the publication of the organisation's criteria for receiving the awards.</p>	<p>Officers to alter the Committee's Work Programme to ensure that the CfPS Good Scrutiny Awards are considered in further detail on 3rd February 2010. DONE.</p>
<p>16th December 2009 <b>12</b></p>	<p>The Committee agreed that the final Comprehensive Area Assessment and Redditch Borough Council's organisational assessment published as part of the One Place survey was a suitable topic for scrutiny. The Committee could add value, particularly through reviews of issues that were the subject of red flags.</p>	<p>Officers to alter the Committee's Work Programme accordingly. DONE.</p>

## Glossary

MTFP	-	Medium Term Financial Plan
OSSO	-	Overview and Scrutiny Support Officer